



DEFENDDEFENDERS

East and Horn of Africa Human Rights Defenders Project

Human Rights House,
Plot 1853, John Kiyingi Road,
Nsambya, Kampala, Uganda.

Date: 28/10/2021

REQUEST FOR QUOTATIONS FOR PROCUREMENT OF A MOTOR VEHICLE. DD/Supls/2021/101

DefendDefenders (East and Horn of Africa Human Rights Defenders Project) has allocated funds for the procurement of a Motor vehicle. DefendDefenders now requests your quotation for the procurement of the Vehicle as listed above.

Any resulting orders shall be subject to DefendDefenders Terms and Conditions as stipulated in the Procurement Policy.

Re: Request for Quotations for Procurement Motor Vehicle

Place of delivery for the Goods: DefendDefenders procurement offices.

Your quotation should be based on the delivery terms the terms of reference attached:

Clear specifications for the job to be done are attached. (See Separate sheet attached with Specifications)

Your Email Subject should be clearly marked as Procurement of Motor Vehicle with the Reference above and your bid must indicate your acceptance of the terms and conditions. It should be received not later than:

Date... 22/11/2021

Time: 10:00 a.m.

Quotations should submit Online to,

Procurement@defenddefenders.org

cc: BernardA@defenddefenders.org

All responses will be considered, and the results of this procurement action may be provided to responding participants. Evaluation of Quotations received will be based on responsiveness to the instructions contained in this Request, technical compliance, and lowest cost.

Signed: Bernard **Date:** 28/11/2021

Name: Arinaitwe Bernard. **Title:** Project officer

For: Director of Programs and Administration

Your Quotation must include the following information:

1. The delivery period offered: Within **45 days** after receipt of order.

2. Confirmation that the **prices quoted are fixed** and firm for the duration of the validity period and will not be subject to revision or variation.
3. The validity period of your quotation: **90 Days.**
4. Currency of Quotation: **USD.**
5. Confirmation of Warranty period: 3years
6. Manufactures Authorization to sell the said Cars
7. Tax Registration Certificate
8. PPDA registration Certificate
9. Valid Tax Clearance Certificate as 2021
10. Certificate of Incorporation
11. Company Profile with a list of clients you have worked with before

Your quotation may be returned on this Form or by separate quote. If the latter, you must address and cover all items and matters raised in this Request for Quotations.

We offer the following goods on the terms and conditions stated in your Request for Quotations reference.....dated The prices quoted are fixed and firm for the duration of the validity period and will not be subject to revision or variation.

Signed:Date:

Name..... Title/Position:.....

For and on behalf of (Company name and stamp):.....